

MEETING MINUTES

Topic:

Date: 4/25/19

Time: 4:00pm

Location: Dub Rm 30

Minutes recorded by: N Wick

Meeting called by: Seth Mabes

Attendees: Chad Jennings, Nicholas Norris, Seth Mabes, Noah Wick

Table 1. Record of meeting.

Time	Description	Location:
4:11-4:17	Final Report <ul style="list-style-type: none">- feedback from preliminary report- break up functional model for sub-systems- on the right track with sub-systems	Dubois Rm 30
4:17-4:24	Demonstrate expectations <ul style="list-style-type: none">- discussed mold making process- Bill Merit for casting- On track for demonstration	Dubois Rm 30
4:24-4:26	Bill of Material and CAD <ul style="list-style-type: none">- Finish requirements for CAD- Draw every component- Use GRAB-CAD	Dubois Rm 30

Table 2. Tasks Assigned.

Task	Person Assigned	Due Date
Peer Evals	Everyone	5-3-19
Final Report	Everyone	4-28-19